Document N: Course and Program Development:
IMPACT AND APPROVAL SIGNATURES

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

SCHOOL: ○ LAW ○ MSB ◉ CAS ○ CPA

CONTACT NAME: Dr. John Bates **PHONE:** Ext 6560

DEPARTMENT/DIVISION: Applied Behavioral Science **DATE PREPARED:** 11/9/11

PROPOSED SEMESTER OF IMPLEMENTATION: ◉ fall ○ spring **YEAR:** 2012

TYPE OF ACTION: ◉ add (new) ○ deactivate ○ modify ○ other

LEVEL OF ACTION: ○ noncredit ◉ undergraduate ○ graduate ○ other

ACTION BEING REQUESTED (select one category, either Course Actions or Program Actions):

◉ ***COURSE ACTIONS*** ○ ***PROGRAM ACTIONS***

Original Subject Code/Course Number: PSYC 297

Original Course Title: Topics in Psychology

Original Program Title:

*Select one or multiple actions from **one** of the lists below (review the list of necessary documents and signatures):*

	COURSE ACTIONS
	1. Experimental Course
	2. Course Title
	3. Course Credits
	4. Course Number
	5. Course Level
	6. Pre- and Co-Requisite
	7. Course Description
✓	8. New Course
	9. Deactivate Course
	22. Other

	PROGRAM ACTIONS
	10. Program Requirements
	11a. Undergraduate Specialization (24 credits or fewer)
	11b. Master's Specialization (12 credits or fewer)
	11c. Doctoral Specialization (18 credits or fewer)
	12. Minor (add or delete)
	13. Closed Site Program
	14. Program Suspension
	15. Program Reactivation
	16a. Certificate Program (UG/G) exclusively within existing degree program
	16b. Certificate Program (UG/G) outside of or across degree programs (12 or more credits)
	17. Off-Campus Delivery of Existing Programs
	18a. Undergraduate Concentration (exceeds 24 credits)
	18b. Master's Concentration (exceeds 12 credits)
	18c. Doctoral Concentration (exceeds 18 credits)
	19. Program Title Change
	20. Program Termination
	21. New Degree Program
	22. Other

ADDITIONAL DOCUMENTATION (check all appropriate boxes of documents included; *review the list of necessary documents*):

☑ summary proposal (O) ☑ course definition document (P) ☐ full five-page MHEC proposal (Q)

☐ financial tables (MHEC) (R) ☐ other documents as may be required by MHEC/USM (S) ☐ other (T)

IMPACT REVIEW *(review the list of necessary signatures)*:

Impacted Entity	Signature	Date
a. Library ❑ no impact ❑ impact statement attached		
b. OTS ❑ no impact ❑ impact statement attached		
c. University Relations ❑ no impact ❑ impact statement attached		
d. Admissions ❑ no impact ❑ impact statement attached		
e. Records ❑ no impact ❑ impact statement attached		

APPROVAL SEQUENCE *(review the list of necessary signatures)*:

Approval Level	Signature	Date
A. Department/Division (Chair)	Deborah Kolb	6/21/12
B. General Education (for No. 7, 8)		
C. Final Faculty Review Body Within Each School (Chair)		6/13/12
D. Dean	Daniel B R	01/09/12
E. University Faculty Senate (Chair)		
F. University Council (Chair)[1]		
G. Provost and Senior Vice President for Academic Affairs	Beverly Schneller	recd - Signed 6/27/2012
H. President		
I. Board of Regents (notification only)		
J. Board of Regents (approval)		
K. MHEC (notification only)		
L. MHEC (approval)		
M. Middle States Association notification	Required only if the University's mission is changed by the action	

[1] University Council *review* (for recommendation to the president or back to the provost) shall be limited to curricular or academic policy issues that may potentially affect the University's mission and strategic planning, or have a significant impact on the generation or allocation of its financial resources.

Document O: Course and Program Development: SUMMARY PROPOSAL

See Course and Program Development Policy and Procedures (www.ubalt.edu/provost) for instructions.

SCHOOL: ○ LAW ○ MSB ◉ CAS ○ CPA

CONTACT NAME: Dr. John Bates **PHONE:** Ext 6560

DEPARTMENT/DIVISION: Applied Behavioral Science **DATE PREPARED:** 11/9/11

PROPOSED SEMESTER OF IMPLEMENTATION: ◉ fall ○ spring **YEAR:** 2012

ACTION BEING REQUESTED (select one category, either Course Actions or Program Actions):

◉ ***COURSE ACTIONS*** ○ ***PROGRAM ACTIONS***

Original Subject Code/Course Number:

PSYC 297

Original Program Title:

Original Course Title:

Topics in Psychology

*Select one or multiple actions from **one** of the lists below (review the list of necessary documents and signatures):*

	COURSE ACTIONS
	1. Experimental Course
	2. Course Title
	3. Course Credits
	4. Course Number
	5. Course Level
	6. Pre- and Co-Requisite
	7. Course Description
✓	8. New Course
	9. Deactivate Course
	22. Other

	PROGRAM ACTIONS
	10. Program Requirements
	11a. Undergraduate Specialization (24 credits or fewer)
	11b. Master's Specialization (12 credits or fewer)
	11c. Doctoral Specialization (18 credits or fewer)
	12. Minor (add or delete)
	13. Closed Site Program
	14. Program Suspension
	15. Program Reactivation
	16a. Certificate Program (UG/G) exclusively within existing degree program
	16b. Certificate Program (UG/G) outside of or across degree programs (12 or more credits)
	17. Off-Campus Delivery of Existing Programs
	18a. Undergraduate Concentration (exceeds 24 credits)
	18b. Master's Concentration (exceeds 12 credits)
	18c. Doctoral Concentration (exceeds 18 credits)
	19. Program Title Change
	20. Program Termination
	21. New Degree Program
	22. Other

For changes to existing courses:

OLD TITLE **SUBJECT CODE/COURSE NO.** **CREDITS**

NEW TITLE **SUBJECT CODE/COURSE NO.** **CREDITS**

DESCRIBE THE REQUESTED COURSE/PROGRAM ACTION (additional pages may be attached if necessary):

Addition to the curriculum of a lower-division special topics course in psychology.

SET FORTH THE RATIONALE FOR THIS PROPOSAL:

The psychology undergraduate curriculum already includes an upper-division special topics course, PSYC 497. This course has been used as a venue both for advanced study of fairly abstract psychological concepts and issues by junior and senior psychology majors, and for the testing of student interest in courses of any level that may be added to the permanent curriculum. Although PSYC 497 has been sufficient and appropriate for the former purpose (e.g., a spring 2012 section that will investigate the evolution, nature, and function of human consciousness), it has not been so appropriate for experimental offerings of courses on topics that may be of interest to and appropriate for lower-division psychology students and for other students with little or no psychology preparation (e.g., a summer 2010 section that explored the treatment of psychological concepts in popular Hollywood films, and a planned special topics course on basic helping skills). Adding PSYC 297 will allow the faculty to offer courses on such topics with a numerical designation more appropriate to the nature and content of the course.

DOCUMENT P: COURSE DEFINITION

See Course and Program Development Policy and Procedures (http://www.ubalt.edu/template.cfm?page=257) for instructions.

1. DATE PREPARED

November 9, 2011

2. PREPARED BY

Dr. John Bates

3. DEPARTMENT/DIVISION

Division of Applied Behavioral Sciences

4. COURSE NUMBER(S) with SUBJECT CODE(S)

PSYC 297

5. COURSE TITLE

Topics in Psychology

6. CREDIT HOURS

3

7. CATALOG DESCRIPTION

Introductory exploration of issues, concepts, and methods in psychology. Topics will vary according to interests of students and faculty; the current subject appears under the Topic heading in the class schedule. Course may be repeated when topic changes.

8. PREREQUISITES

PSYC 100 or permission of program director

9. COURSE PURPOSE (how the course is to be used in the curriculum; e.g., required for the major, elective, etc.)

Elective for majors; general elective for non-majors

10. GENERAL EDUCATION AREA (if applicable; e.g., social sciences, humanities, mathematics, etc.)

NA

11. COURSE TYPE/COMPONENT (clinical, continuance, discussion, field studies, independent study, laboratory, lecture, practicum, research, seminar, supervision. thesis research, tutorial or workshop

lecture

12. FACULTY QUALIFIED TO TEACH COURSE

Dr. John Bates, Dr. Deborah Kohl, Dr. Thomas Mitchell, Dr. Sally Farley, Dr. Elaine Johnson, Dr. Courtney Gasser, Dr. David Goode-Cross, Dr. Kristen Eyssell, Professor John Gasparini

13. CONTENT OUTLINE

Will vary depending on course content.

14. LEARNING GOALS

Any course offered under this number will address these PSYC program learning goals (as well as others specific to the course topic and deemed appropriate by the course instructor and the program director):

1. Identify and discuss the major concepts, theories, empirical findings, and historical trends in psychology.
2. Analyze problems utilizing critical thinking, skeptical inquiry, and the scientific approach.
3. Apply psychological knowledge, principles and standards to personal, social, and/or organizational issues/problems.
4. Apply psychological knowledge and skills for self-development and improvement.

15. ASSESSMENT STRATEGIES

Will vary depending on course content, but may include examinations, reaction papers, term papers, and student presentations

16. SUGGESTED TEXT(S) and MATERIALS (e.g. textbooks, equipment, software, etc., that students must purchase)

Will vary depending on course content.

17. SPECIAL GRADING OPTIONS (if applicable)

NA

18. SUGGESTED CLASS SIZE

25 – 40, depending on course topic

19. LAB FEES (if applicable)

NA