

The Reverse Transfer program allows qualified students to earn an associate degree while working toward their bachelor's degree at the University of Baltimore. If a student is in good academic standing at both UB and the community college (2.0 GPA), and they have completed 15 credits at the community college, they can transfer courses completed at UB back to the previously attended Maryland public community college, for evaluation toward the associate degree. If approved, the associate degree will be conferred by the community college.

Complete, sign and return this release form to:
 UB Records and Registration OR Scan and submit via email /fax
 1420 N. Charles Street AC 126 transfercredit@ubalt.edu
 Baltimore, MD 21201 FAX: 410-837-4820

Student name: _____ UB Student ID number: _____

Major at UB: _____ UB Student email: _____

Community College name: _____ CC Student ID number: _____

Community College enrollment start date: (sem. /year) _____ Last enrolled date: (sem. /year) _____

Do you plan to transfer additional credits from other colleges to the community college? yes no

If yes, from which college(s)? _____

By signing this agreement you grant the community college permission to:

- Reactivate your record, if it has been two years since you last attended.
- Update your address, if it has changed.
- Change your major and/or catalog year to one that allows you to graduate, if you have not met the requirements for the major indicated above.

List any former names: _____

Print name as it should appear on the diploma or certificate (legal name only; no titles; indicate punctuation):

First: _____ Middle: _____ Last: _____

Mailing Address: _____ Date of Birth: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

FERPA STATEMENT

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. In accordance with FERPA, it is the policy of UB and the community college to withhold certain educational records unless the student provides consent to disclose information. The purpose of this form is to provide the consent to UB and the community college required by FERPA.

I, the undersigned, hereby understand and authorize UB and the community college to release, discuss educational records and information and agree to my student records being shared between UB and the community college for the purposes of credit evaluation to award a degree, diploma or certificate, if I am eligible to graduate. I also understand that the awarding of an Associate's Degree beyond initial matriculation at UB does not alter the general education requirement status determined at initial admission to UB. The release does not permit the disclosure of these records to any other person or entities without my written consent or as permitted by law. This release form is effective from the date of signature below and consent remains in effect until receipt of written revocation.

Student Signature

Date