



**UNIVERSITY OF
BALTIMORE**

Office of Procurement

DATE: December 9, 2024

TO: All Prospective Proposers

FROM: Beth Kirk
Director of Procurement and Stacey Brooks
bvukirk@ubalt.edu Contract Specialist
sbrooks@ubalt.edu

RE: **ADDENDUM 1 to RFP UB-25-BB-11, Management and Operation of UBalt Bookstore.**

The following amends the above referenced Solicitation documents. Receipt of this addendum is to be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda Form" and including it in the Proposal.

1. The Virtual Pre-Proposal Conference shall be held on December 11, 2024, from 10:30 to 11:30 PM (ET).

Pre-Proposal MS Links were sent to registered attendees. If you registered and did not receive the MS Link, contact Beth Kirk by 3:00 PM ET December 10,2024.

2. The Site Visit shall be held on December 12, 2024, from 12:00 PM to 1:00 PM (ET) at:

UBalt Student Center (See building #7, link to Balt's Map provided below)

[campusmap 2024 Updated_2](#)

Note: The tour may end before 1:00 PM.

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA FORM

**FOR: ADDENDUM 1 to RFP UB-25-BB-11, Management and Operation of
UBalt Bookstore.**

TECHNICAL PROPOSAL DUE DATE:

January 10, 2025, at 2:00 PM ET

NAME OF PROPOSER: _____

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. <u> 1 </u>	dated <u>12-9-2024</u>
Addendum No. <u> </u>	dated <u> </u>
Addendum No. <u> </u>	dated <u> </u>
Addendum No. <u> </u>	dated <u> </u>
Addendum No. <u> </u>	dated <u> </u>

As stated in the Solicitation/RFP documents, this form is included in our Proposal.

Signature

Name Printed

Title